

Desktop features and efficiencies

- Make your access to all of your Sage Timberline Office functionality, other applications, and information direct and immediate.
- Use a pre-configured home page as a foundation to quickly create your own personal digital dashboard.
- Designate and group common tasks, inquiries, and reports to streamline workflow.
- Connect directly to tools and information such as Microsoft Word and Excel documents and commonly referenced web site links.
- Streamline your reconciliation process with a built-in reconciliation tool and reports.
- Take advantage of the flexibility to create a unique desktop for each user in your organization to meet role-specific needs.
- Provide new employees with predefined desktops to help them quickly get up-to-speed on how to access the technology tools and information associated with their job roles.

Setup Central Wizards

- Streamline the software setup and reduce overall implementation time.
- Decrease manual data entry with copy and paste functionality.
- Set up software at your own pace. Setup Wizards will remember where you left off.
- Keep on the right track with built-in Tips and Tricks.
- Enter beginning balances and tie back to the GL.
- Automatically back up your data.

Workflow Centers

- Quickly access Workflow Centers from the Desktop.
- Optimize your productivity by accessing tasks you perform most often in an intuitive workflow layout.
- Instantly view commonly used reports and inquiries.
- Easily reconcile General Ledger and sub-ledgers.
- Quickly access assistance topics with a click of the mouse.

Job Central

- Set up jobs, including billing information, schedule of values, and estimates all from one convenient location.
- Use copy and paste functionality for fast, accurate data entry.

Sage Timberline Office Desktop is part of Sage Timberline Office, fully integrated financial and operations software for construction and real estate professionals.